

Aztec Shops Audit Committee Report and Minutes
May 5, 2021 Committee Meeting

Members Present: Tyler Morgan (Board member and Chair), Mayra Villalta, Hass Ibrahim and John Penrose

Others Present: Todd Summer, Meg Powell and Heather Hawkins (management representatives), and Marla Hummel and Tony Baraghimian (Grant Thornton audit firm representative), Rich Rechif (990 preparer), Beth Warrem and Matias Farre (University representatives)

- I. Tyler Morgan called the meeting to order at 3:03 p.m.
- II. John Penrose moved to approve the September 16, 2020 Audit Committee Meeting Minutes as presented, Mayra Villalta seconded the motion. The committee approved the motion 4-0.
- III. Rich Rechif walked the committee through the IRS 990 and unrelated business income tax 990T returns and highlighted changes from the prior year. After discussion and all questions answered, Tyler Morgan requested acceptance of the 990. John Penrose moved to approve the 990, request the filing of the annual tax returns, including IRS Form 990 Return of Organization Exempt from Income Tax. Hass Ibrahim seconded to motion. All were in favor of the motion 4-0. A copy of the complete filing will be shared with the full board prior to filing.
- IV. Marla Hummel and Tony Baraghimian walked the committee through Grant Thornton's, the Audit Committee's and Management's responsibilities with regards to conducting the 2020-21 financial audit. Tony described the audit methodology and that materiality will be based on total revenues. He outlined the areas identified as significant risks and that the upcoming audit will be focused on these areas. Marla highlighted the recent technical updates and additional areas of focus.
- V. The meeting moved into closed session.