

Aztec Shops An Equal Opportunity Employer | APPLICATION FOR EMPLOYMENT



AZTEC SHOPS

Aztec Shops, Ltd. | San Diego State University, San Diego, CA 92182-1701 | Telephone: (619) 594-6954 | Fax: (619) 265-7504

Last Name	First	Middle	Phone No.	Date
Address			City	Zip
Email Address				
Have you worked for Aztec Shops before? <input type="checkbox"/> YES (If yes, please state when and where below) <input type="checkbox"/> NO		CA Driver's License? <input type="checkbox"/> YES <input type="checkbox"/> NO		Any relatives or friends who work for Aztec Shops?
When:	Where: <input type="checkbox"/> Dining <input type="checkbox"/> Campus Stores <input type="checkbox"/> Corporate	Driver License #		
If hired, are you legally authorized to work in the U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO		If hired, can you provide proof of your legal right to work in this country? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Based on the job description, are you able to perform the essential job duties as outlined with or without accommodations? <input type="checkbox"/> YES <input type="checkbox"/> NO				Position Applying For?

EDUCATION: Are you currently enrolled on any campus? YES NO If yes, name of campus? **Red ID #?**

Name of School	Location	No. of Years	Did you Graduate?	Degree or Diploma	Major

EMPLOYMENT RECORD (List last 7 years of employment history from present or most recent experience first. Please attach a resume if you need more space.)

Employer _____ Phone No. () _____ From _____ To _____

Address _____ City/State/Zip _____ Position Title _____ Full-time Part-time

Immediate Supervisor _____ Duties _____
(Person to Contact)

Reason for Leaving _____

Employer _____ Phone No. () _____ From _____ To _____

Address _____ City/State/Zip _____ Position Title _____ Full-time Part-time

Immediate Supervisor _____ Duties _____
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Address _____ City/State/Zip _____ Position Title _____ Full-time Part-time

Immediate Supervisor _____ Duties _____
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Reason for Leaving _____

PROFESSIONAL REFERENCES

Name _____ Title _____

Company Name _____ Phone _____

Relationship to Candidate _____ Email _____

Name _____ Title _____

Company Name _____ Phone _____

Relationship to Candidate _____ Email _____

Name _____ Title _____

Company Name _____ Phone _____

Relationship to Candidate _____ Email _____

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

Have you ever been discharged from employment? YES NO If yes, explain _____

Are you presently employed? YES NO If yes, may we contact your employer? YES NO

Are you at least 21 years of age? (For alcohol service positions) YES NO

_____ A background check (including a criminal records check) may be required for this position. Offers of employment are contingent based upon receiving a satisfactory background check result. New hires may not start work until a background check is conducted and satisfactory results are received. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current Aztec Shops employees who apply for the position.

_____ Aztec Shops, Ltd. is an equal opportunity employer and does not discriminate on the basis of race, color, ancestry, national origin, religion, creed, age, disability (mental and physical), sex, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information (GINA), marital status, and military and veteran status. All qualified individuals are encouraged to apply.

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Aztec Shops, Ltd. to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to Aztec Shops, Ltd. any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Aztec Shops, Ltd., my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that employment at Aztec Shops is employment at-will. Employment at-will may be terminated at the will of either me or Aztec Shops. Employment may be terminated with or without cause and with or without notice at any time by me or by Aztec Shops. Terms and conditions of employment with Aztec Shops may be modified at the sole discretion of Aztec Shops with or without cause and with or without notice.

_____ I understand that other than the CEO, no one has the authority to make any agreement for employment other than for employment at-will or to make any agreement limiting Aztec Shop's discretion to modify terms and conditions of employment. Only the CEO has the authority to make any such agreement and then only in writing.

_____ I understand that no implied contract concerning any employment-related decision or term of condition of employment can be established by any other statement, conduct, policy or practice.

_____ Under provisions of Title V of the Education Code, Aztec Shops, Ltd. is required to submit verification of employment to the SDSU Financial Aid Office on all part-time student employees.

APPLICANT'S SIGNATURE _____

DATE _____

